

St. Mary Parish Recreation District 3  
Bayou Vista Community Center  
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The Board of Commissioners of St. Mary Parish Recreation District #3 met in regular session on Monday, November 22, 2021 at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members present: Javon Charles-Chairman, Brian Head-Vice Chairman, Bayleigh Barbier, Dr. Jeffrey Fitter, Calvin Johnson, Steven Kelly

Absent: Lane Boudreaux

Secretary: Monica Lestage

Employees of the District: Simone Besse, Mark Richard

Guests: Scott Ramsey-Councilman, Jeremy Price, Cody Blanco-Indoor soccer, Lianne & Hona Seumanu-volleyball, Billy Martin-Cintas

The Chairman called the meeting to order.

All stood for the pledge of allegiance.

Roll was called.

The Chairman called for public comments. Leanne Seumanu presented the board the need for volleyball teams centrally located in the parish. Youth needs to learn the game at a younger age to be better prepared for competitive play when they reach Jr. High. They were requesting the use of the gym approximately three times a week for practice. This would benefit young beginners as well as 15-17 year olds to practice for travel volleyball competition like Acadian Jrs. The younger players will be taught the fundamentals in a positive atmosphere.

Jeremy Price requested the use of gym space for Futsal. Indoor soccer, during the winter season, for excess of 100 youth. Both sports need the gym from December-March.

Scott Ramsey stated that he is pleased to see activities coming to Bayou Vista and utilizing the facility for the community. A capital outlay plan was given to the board members to review.

Billy Martin of Cintas gave a presentation of the services that his company can provide the district. Since Cintas got a state contract, the prices are more affordable, They offer rugs, cleaning supplies along with dispensers. Cleaning and sanitizing services are also offered. The board thanked him for coming and the proposal will be taken under advisement.

Minutes of the October meeting were approved as circulated by motion from Bayleigh Barbier. With a second from Calvin Johnson, and all in favor, motion passed.

Simone gave the Community Center report. Scheduling has been going smoothly. She is using an app to update any changes as they happen, and messaging employees so all are informed. Additional chores were assigned at the golf course, such as window cleaning and maintaining bathrooms. There are two new sponsors, Pool Do's and the Fric and Frac Show. There has been ongoing problems with the AT&T landline phones. The website is directing the public to call the fax line until the problem is corrected. The website has been helpful with online bookings. Being a member of the Chamber of Commerce, buying ad space was offered. It was declined at this time. Simone will see if Santa's schedule will allow a visit to the golf course.

Mark gave the maintenance report. At central park, cleaning flower beds, gutters on big pavilion, pruning trees, cleaning camera lenses, storage room, repairing surface, cleaning light fixtures, leak in old concession stand and cleaning calcium buildup on toilet flushers. At the Community Center, Gator maintained, Bad Boy is in shop, changing lift to manual, cleaned roof drains, exhaust fans, sanitized machine, and changed fittings in men's restroom to prevent continual flushing. A quote to strip and wax floors was discussed. \$2650, plus \$200 to include golf course meeting room. It will be addressed again after the first of the year. Rubber caps are needed on the chairs and tables that have none. He requested that central park be scheduled for closure on the annual calendar for New Years day, Easter, Thanksgiving and Christmas. These days were approved by motion from Dr. Fitter, seconded by Calvin Johnson, and approved by all.

Eric Duplantis is reviewing the proposal from Barney and Baby Bop.

The Policy and Procedure Manual was discussed. It was tabled until a quote is received to have it outsourced to a professional. Bayleigh Barbier made the motion to receive quotes. With a second from Dr. Fitter, all were in favor.

Javon Charles will ask Janice Verret if she would consider facilitating Christmas activities again.

Facility manager was discussed. Brian Head stressed the need for a job description to be implemented before the hiring process begins.

The December meeting will be moved to accommodate the holidays. Bayleigh Barbier made the motion to move the meeting to December 20<sup>th</sup>. After a second from Dr. Fitter, all were in favor.

Board members would like to receive the board meeting material by e mail as well as the agenda the Friday before the meeting. It was approved by motion from Bayleigh Barbier, seconded by Dr. Fitter. With all in favor, motion passed.

Javon discussed a step program for compensation adjustments after an annual evaluation.

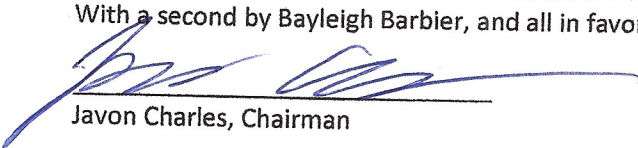
The proposals for volleyball and futsal were voted on. Steven Kelly offered a motion to approve the use of the facility for practice. If the gym has a paying event, that will take precedence and the practice will reschedule. With a second by Bayleigh Barbier, and all in favor, motion passed. Javon asked that they contact Jackie to schedule use of space.

After discussing the Cintas proposal, Javon said he will invite an employee of the St. Mary Parish Board of Health to discuss MSDS specifications and compliance.

Priority list for future projects will be prioritized by most urgent. It includes, new playground equipment, turf on infields on ball fields, and tennis courts.

Javon Charles gave an overview of the conference that he and Mark attended in Baton Rouge. Pamphlets were available for the board members. National membership for Parks and Recreation is \$175 a year. It will be readdressed again next year.

There being no further business to come before the board, motion to adjourn was made by Steven Kelly. With a second by Bayleigh Barbier, and all in favor, motion passed.



Javon Charles, Chairman