St. Mary Parish Recreation District # 3

Bayou Vista Community Center

1333 Belleview St.

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Patterson, La. 70392

985-395-6552

The Board of Commissioners of St. Mary Parish Recreation District # 3 met in regular session on

Monday, March 27, 2023 at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members present: Brian Head-Chairman, Michael Guillotte-Vice Chairman, Lane Boudreaux, Javon Charles, Dr. Jeffrey Fitter, Calvin Johnson

Sec.-Treas.- Monica Lestage

Manager: Mark Richard

Employee of the District: Jackie Romero

Guests: Kristen Holcombe-Kolder, Slaven & Company, LLC

The meeting was called to order and all stood for the pledge of allegiance.

Roll was called, verifying all were present.

Kristen Holcomb presented the audit report with year end September 30, 2022. It was submitted March 20, 2023 which was ahead of the deadline of March 31st. Revenues and expenditures were reviewed with no concerns. The only negative findings were inadequate segregation of duties. That is due to the small number of employees. It was noted on the current assets vs. liabilities, that the district could operate 23 months with no additional revenue. The audit report was accepted by motion from Dr. Fitter, seconded by Calvin Johnson and approved by all.

Minutes of the previous meeting were approved as circulated by motion from Javon Charles. After a second from Calvin Johnson, and all in favor, motion passed.

Accounts payable was approved by motion from Dr. Fitter. With a second by Calvin Johnson, and all in favor, motion passed.

Mark gave the manager and maintenance report. Quotes were obtained for landscaping work at the Community Center, Noah’s Ark and the boulevard. Camo Cutters quoted $15,600 for Noah’s Ark, $3,400 for the blvd. and $6,000 for the front of the Community Center. Mr. Richard stated that the district employees had already mulched the blvd. Sam’s Lawn Care quoted a total price of $18,775. JTM was booked and not available in the near future. Another quote was received but it was determined that they were not licensed and insured. Dr. Fitter offered a motion to accept the quote submitted by Sam’s Lawn Care. With a second by Calvin Johnson, and all in favor, motion passed.

A water line was repaired, wheels on the deck on the Scag mower were repaired and LED lights were completed in the parking lot by D&K Electronics. The sprinkler system and the fire alarms were inspected. All that’s left to inspect is the fire extinguishers. Two new maintenance employees have completed their 90 day trial period and are under review. Mark will get with Mr. Lagrange to include the large surplus items on the parishes’ internet auction. Kristen with Kolder, Slaven will advise Mark about advertising the smaller items to be sold at the community center.

After last months meeting the only property insurance that could be obtained before expiration was Citizens Insurance. The few companies remaining to cover La. was around $70,000. Insurance was obtained with Citizens before the expiration date.

Carl Blum will oversee the projects for the multi surface pad, recreation equipment and roofing projects.

Jason Akers will be contacted concerning the grant money.

There being no further business, motion to adjourn was offered by Javon Charles. Michael Guillotte seconded the motion. With all in favor, motion passed.

(S) Brian Head (S)Monica Lestage

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Brian Head, Chairman Monica Lestage, Secretary-Treas.