

St. Mary Parish Recreation District 3  
Bayou Vista Community Center  
1333 Belleview St.  
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The Board of Commissioners of St. Mary Parish Recreation District #3 met in regular session on Monday, December 18, 2023, at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members present: Brian Head-Chairman, Lane Boudreaux-Vice Chairman, Javon Charles, Dr. Jeffrey Fitter, Eddie Gay, Calvin Johnson and Rachel Kidder

Facility Manager: Mark Richard

Board Secretary- Monica Lestage

Employees of the District: Angie Guillotte-Office Manager, Calley Williams-Activities Director

Guests: David Hill-District 4 Council member, Alexis Coupel, Jessica Taylor-Christmas Elves, Inc., Hona Seumano-Cajun Coast Volleyball

The meeting was called to order.

All stood for the pledge of allegiance.

Roll was called. All members were in attendance.

Minutes from the previous meeting were approved as circulated, by motion from Javon Charles. After a second from Rachel Kidder, and all in favor, motion passed.

The agenda was amended to move Calley's Agin Cajun report to #1 under old business by motion from Eddie Gay. After a second from Dr. Fitter, and all in favor, motion carried.

Alexis and Jessica, representing Christmas Elves, Inc., a non-profit fundraising group, that's focus is providing Christmas presents for children in need, requested use of the gym on Saturday, March 9, 2024, for a father-daughter dance. This would be a fundraiser for a girl and any important male figure in her life. There will be music, dancing, food and a photo opportunity. A reduced rental rate would mean more gifts for the children. The gym will be needed for two hours. The board will discuss this and respond in a timely manner.

Hona Seumanu attended to follow up on his request for gym time, requested at the last meeting. The request is for January until the first week of April. Kim also requested every Sunday for volleyball practice. The board will discuss the request and reach out to Hona.

Accounts payable was approved by motion from Javon Charles. After a second from Rachel Kidder, and all in favor, motion passed.

Mark Richard gave the Community Center report. Rentals for the month included gym-5, meeting room-4, clubhouse-7, Noah's pavilion-1, batting cage-1, gym practices-21 and girl scouts-2.

Angie Guillotte informed the board that parish taxes had been received, \$63,955.62.

Customers have been requesting a POS credit card machine. Javon Charles stated that equipment for Clover was already owned by the district. Charges are lower than other companies. Angie will check into it.

Mark gave the manager/maintenance report. The regulator on the water cooler was repaired. The "WATCH CHILDREN" signs were installed. Backflow preventors were inspected. The lights at the golf course building were changed to LED, along with receptacles changed. David with D&K is working on a quote to replace the pole lights, in the park. Marquee Commercial Signs quoted a price of \$1,297.00 for necessary repairs. Tech Savvy Solutions assessed the problems with the sound system. Carly system is recommended. The center stage jack needs to be converted so a computer may be used with the projector screen. The pitching mound on the big baseball field has to be replaced. The cost is \$4,995.00 and the mound usually lasts 8-9 years. Styrofoam will be replaced with fiberglass. A motion was made by Dr. Fitter to purchase the new mound. With a second from Javon Charles, and all in favor, motion carried. The quote to replace the cameras with NDAA compliant is \$12,400.00. Javon offered a motion to purchase Uniview cameras. The price includes training, wiring and maintenance. Additional cameras may be added to the Uniview system. After a second by Rachel Kidder, and all in favor, motion carried.

Calley requested use of the gym from 4-8 on Mondays and Wednesdays for activities for individuals over 19. She is willing to adjust her hours to best accommodate the public.

Biddy Basketball is also requesting use of the gym. With the high demand for gym use, rates were discussed. It was determined that fees have to vary for non-profit vs. for profit activities. It was decided that biddy basketball needs to enter into a cooperative endeavor with the rec district to practice for a fee of \$20.00 for the season. Dominique will not use the gym for the season. With that in mind, motion was offered by Javon Charles that Cajun Coast Volleyball could assume that time for the same fee of \$350.00 per month. With a second from Lane Boudreaux, and all in favor, excluding Dr. Fitter, who abstained, motion carried. Agin Cajuns will schedule on Monday and Wednesday. Biddy basketball and Cajun Coast Volleyball can each schedule practice time on Tuesdays and Thursdays.

Discussion was held about rejoining the Chamber of Commerce. It was decided that for an annual fee of \$125.00, it would be beneficial. Eddie Gay made the motion to rejoin. After a second from Dr. Fitter, and all in favor, motion carried.

Mark Richard will perform employee evaluations to determine step raises for January. Merit raises are a possibility during the year, if warranted. Calvin Johnson made the motion for pay increases to be approved, based on evaluation results. After a second from Javon Charles, and all in favor, motion carried. Angie Guillotte proposed paying employees bi weekly. It was tabled until a later date.

The dance for March 9, 2024 was discussed. It being a non-profit and the purpose to provide Christmas presents for children, it was decided to charge \$5.00 for the two hours needed and donate 10 passes. Javon Charles made the motion of approval, provided the non-profit paperwork is verified. Eddie Gay abstained from voting. After a second by Rachel Kidder, and the other members in favor, motion carried.



LWCC guidelines was tabled until the new year by motion from Rachel Kidder. After a second from Dr. Fitter and all in favor, motion carried.

Discussion was held to once again purchase a Sam's Club business membership. The annual fee is \$100.00 and tax exempt. Rachel Kidder made the motion to join the club. After a second from Dr. Fitter, and all in favor, motion carried.

Recreation Dist. # 3 has been holding board elections each year. It was decided to follow the parish policy and elect officers every two years by motion from Eddie Gay. After a second from Javon Charles, and all in favor, motion carried.

A group had inquired about free marquee rental, if for a non-profit. Javon Charles made the motion to check with Eric Duplantis before making a decision. After a second from Eddie Gay, and all in favor, motion carried.

Durwin Canty inquired about using the meeting room once a week for Narcotics Anonymous meetings. Motion was made by Javon Charles to table the request until Brian can get more details. After a second from Rachel Kidder, and all in agreement, motion carried.

Brian Head informed the board that was the last meeting for Monica as Secretary and that Tyler Lambert would fulfill the duties of secretary of the board beginning in January.

There being no further business to address, motion to adjourn was offered by Rachel Kidder, seconded by Dr. Fitter. With all in favor, motion passed.

  
Brian Head, Chairman