

ST. MARY PARISH RECREATION DISTRICT #3
BAYOU VISTA COMMUNITY CENTER
1333 BELLVIEW STREET
P.O. BOX 635
PATTERSON, LA 70392
985-395-6552

The Board of Commissioners of the St. Mary Parish Recreation District #3 met in regular session on Monday, March 25, 2024, at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members Present: Brian Head – Chairman, Lane Boudreaux – Vice Chairman, Dr. Jeffery Fitter, Eddie Gay, Calvin Johnson

Employees of the District Present: Mark Richard – Facilities Manager, Angie Guillotte – Office Manager, Calley Williams – Activities Director

Secretary: Tyler Lambert

Guest: David Hill – St. Mary Parish Council, Gwen Hidalgo – St. Mary Parish Council, Glenn Hidalgo

Mr. Head called the meeting to order at 5:30 p.m. Everyone present stood for the pledge of allegiance.

Board members reviewed the minutes from the February meeting. Mr. Gay motioned to accept the minutes as written. Mr. Johnson made a second to the motion. All were in favor and the motion carried.

Board members reviewed the accounts payable report and the monthly budget comparison report. Mr. Johnson made a motion to accept the report as is and pay the bills. Mr. Boudreaux made a second to the motion. All were in favor and the motion carried.

Angie Guillotte gave the community center report. She informed the board of the rentals over the past month and an update on the upcoming events.

Mark Richard gave the manager/maintenance report. He informed the board the district is in the process of upgrading the alarm system. He will gather more information and quotes and present them at the April meeting. He stated that he is in need of playground repair supplies. Dr. Fitter made a motion to purchase the supplies for a cost of \$1,210.00. Mr. Johnson made a second to the motion. All were in favor and the motion carried.

In old business, the board revisited the discussion on setting an opening date for the spray park. After discussion, Mr. Gay made a motion to set the opening date for the spray park to June 1, 2024. A second to the motion was made by Dr. Fitter. All were in favor and the motion carried.

The board reviewed and discussed the insurance quote received from Peterson Agency. After discussion, Dr. Fitter made a motion to accept the quote and enclosed policies as written. Mr. Gay made a second to the motion. All were in favor and the motion carried.

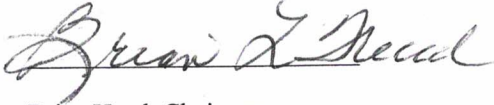
Moving to new business, the board discussed staffing of after-hours events at the community center and the paying of overtime to staff. After discussion, Dr. Fitter made a motion to allow for staff to earn overtime at time and a half with a max of \$5,000.00 in overtime wages per year. Mr. Gay made a second to the motion. All were in favor and the motion carried.

The board discussed rental rates for nonprofits and schools. After much discussion, Mr. Boudreaux made a motion that schools and nonprofits be given 50% off all rental rates. This includes the rental rates for spray park, baseball fields, mini golf.

Mr. Boudreaux made a motion that the district enter into a cooperative endeavor with the United States Coast Guard. This cooperative endeavor would allow the Coast Guard use of the district's facilities free of charge in exchange for the safety and protection that the Coast Guard provides.

The board discussed changing its policy for sick and vacation time for its employees. Mr. Gay made a motion to adopt a policy that mirrors the policy in effect at the parish level. The policy reads, "Vacation had a minimum use of 4 hours (1/2 days), it can now be taken one (1) hour of pay and can be used in one-half (1/2) hour increments thereafter. The same applies to sick leave." Mr. Johnson made a second to the motion. All were in favor and the motion carried.

With no further business to discuss, a motion to adjourn was made by Mr. Gay. A second was made by Dr. Fitter. All were in favor. The motion carried and the meeting was adjourned.



Brian Head, Chairman