

**ST. MARY PARISH RECREATION DISTRICT #3
BAYOU VISTA COMMUNITY CENTER
1333 BELLVIEW STREET
P.O. BOX 635
PATTERSON, LA 70392
985-395-6552**

The Board of Commissioners of the St. Mary Parish Recreation District #3 met in regular session on Monday, December 16, 2024, at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members Present: Lane Boudreaux – Vice Chairman, Dr. Jeffery Fitter, Calvin Johnson, Rachel Kidder, Javon Charles
Members Absent: Brian Head – Chairman, Eddie Gay

Employees of the District Present: Mark Richard – Facilities Manager, Angie Guillotte – Office Manager, Kim Willoughby – Activities Director

Secretary: Tyler Lambert

Guests: David Hill – St. Mary Parish Council, Mike Beadle – Gulf State Wrestling, Becky Price – BVCC Event Coordinator, BVVFD, Gerald Price - BVVFD

Mr. Boudreaux called the meeting to order at 5:30 p.m. Everyone present stood for the pledge of allegiance.

Mr. Boudreaux called on Mr. Beadle to give his presentation to the board for his request to host a Wrestling match at the Community Center. After discussion, a motion was made by Dr. Fitter to charge Gulf State Wrestling \$200.00. A second to the motion was made by Mr. Johnson. The match will be held on May 3, 2025.

Board members reviewed the minutes of the December meeting. Mr. Charles motioned to accept the minutes as written. Dr. Fitter made a second to the motion. All were in favor and the motion carried.

Board members reviewed the accounts payable report and the monthly budget comparison report. Mr. Johnson made a motion to accept the report as is and pay the bills. Mr. Charles made a second to the motion. All were in favor and the motion carried.

Mrs. Guillotte presented the Community Center report and updated the board on the rental activity for the month of December. Mrs. Guillotte offered the floor to Becky Price to discuss the Christmas event held at the Community Center. Mrs. Price then proposed the idea of partnering with the Community Center for a Christmas parade in 2025. Further discussion was tabled until the January meeting. No meeting was required or brought to the floor.

Facility Manager, Mark Richard, gave the manager/maintenance report. He updated the board on the Christmas lights put up and maintained by the maintenance staff. He also updated the board on the status of the roof of the concession stand, and general maintenance and repair work ongoing across all properties maintained by the district.

In old business, the board discussed the possibility of giving a step raise to salaried employees. This is essentially a cost-of-living raise, and this agenda item was tabled until the January meeting. A motion was brought to the floor by Mr. Charles and a second was made by Mrs. Kidder. All were in favor, the motion carried, and the item will be added to the January agenda.

Moving to new business, the board discussed updating the Facility Manager job description as per the Policy and Procedure handbook in effect. After much discussion, a motion was made to table a decision to the January meeting by Mr. Charles. A second to the motion was made by Mrs. Kidder. All were in favor and the motion carried.

The 1/1/25 employee benefits renewal was discussed. Mrs. Guillotte presented all options to the board. After discussion, a decision to go with United Health Care policy #HP50002575i8025B. Under this policy, employee health insurance would be 100% covered by the employer while Dental, Vision, Life, Long-Term Disability, and Short-Term Disability would be 100% employee paid. This motion was made by Mrs. Kidder with a second coming from Mr. Charles. All were in favor and the motion carried.

The board reviewed the Cajun Coast's request to host an eagle expo at the Community Center. A motion was made by Mr. Charles to charge a rental fee of \$100 with a second coming from Dr. Fitter. All were in favor and the motion carried.

The board discussed the upcoming sick leave for the Activities Director. No motion was brought to the floor.

With no further business to discuss, a motion to adjourn was made by Mr. Johnson. A second was made by Dr. Fitter. All were in favor. The motion carried and the meeting was adjourned.



Brian Head, Chairman



Tyler Lambert, Secretary