

**ST. MARY PARISH RECREATION DISTRICT #3**  
**BAYOU VISTA COMMUNITY CENTER**  
**1333 BELLVIEW STREET**  
**P.O. BOX 635**  
**PATTERSON, LA 70392**  
**985-395-6552**

The Board of Commissioners of the St. Mary Parish Recreation District #3 met in regular session on Monday, January 27, 2025, at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members Present: Brian Head – Chairman, Lane Boudreaux – Vice Chairman, Dr. Jeffery Fitter, Calvin Johnson, Rachel Kidder, Javon Charles, Eddie Gay

Employees of the District Present: Angie Guillotte – Office Manager, Kim Willoughby – Activities Director

Employees of the District Absent: Mark Richard – Facilities Manager

Secretary: Tyler Lambert

Guests: Price – BVCC Event Coordinator, BVVFD

Mr. Head called the meeting to order at 5:30 p.m. Everyone present stood for the pledge of allegiance.

Mr. Head asked the board for a motion to amend the agenda to allow Mrs. Price to address the board. A motion was made by Mrs. Kidder with a second from Mr. Gay. All were in favor and the motion carried.

Mrs. Price updated the board on the early plannings of the Christmas event that will take place at the Community Center later this year. It was discussed that the board would need to enter a cooperative endeavor with the Bayou Vista Volunteer Fire Department as the two entities are looking to co-host the event. A motion was made by Mr. Charles to enter such cooperative endeavor with the BVVFD for all future events hosted at the Community Center. A second was made by My. Johnson. All were in favor and the motion carried.

Mrs. Price updated the board on the plannings of a community Easter egg hunt. After discussion, it was determined that the event would be hosted on April 12, 2025, from 1:30-3:00 with a blood drive beginning at 12:00 at the Community Center. It was also discussed that a separate event would be held the night before on April 11, 2025, from 6:00-7:00 for those with special needs. A motion to approve the events was made by Mr. Charles with a second from Dr. Fitter. All were in favor and the motion carried.

Board members reviewed the minutes of the January meeting. Mr. Boudreaux motioned to accept the minutes as written. Mrs. Kidder made a second to the motion. All were in favor and the motion carried.

Board members reviewed the accounts payable report and the monthly budget comparison report. Mr. Charles made a motion to accept the report as is and pay the bills. Dr. Fitter made a second to the motion. All were in favor and the motion carried.

Mrs. Guillotte presented the Community Center report and updated the board on the rental activity for the month of January.

Mrs. Guillotte, in the absence of the Facility Manager, Mark Richard, gave the manager/maintenance report. She updated the board on the maintenance work being done by district employees at all district properties.

In old business, the board discussed the updates to the policies and procedures. Due to Mr. Heads absence from the December board meeting, the board decided to table this once again to the February meeting. A motion was made by Mr. Charles with a second from Dr. Fitter. All were in favor and the motion carried.

Continuing in old business, the board discussed a step raise to be given to the Activities Director, Kim Willoughby. A motion to increase her salary to \$35,568 was made by Mr. Boudreaux with a second coming from Mr. Johnson. All were in favor and the motion carried.

Moving to new business, Mrs. Guillotte presented the board with the St. Mary Parish Chamber of Commerce membership renewal. A motion to renew the Community Center's membership for \$175.00 was made by Mr. Gay with a second from Mrs. Kidder. All were in favor and the motion carried.

Mrs. Guillotte presented the board with the application to renew the Community Center's membership with Sam's Club. A move to renew was made by Mrs. Kidder with a second coming from Mr. Charles. All were in favor and the motion carried.

Mr. Head opened the floor for nominations for the position of Chairman and Vice Chairman. Mr. Charels nominated himself for the position of Chairman. Dr. Fitter nominated Mr. Head. In a roll call vote the votes were cast as follows:

- Mr. Head – Mr. Head
- Mr. Charles – Mr. Charles
- Mr. Gay – Mr. Charles
- Mr. Boudreaux – Mr. Head
- Mr. Johnson – Mr. Head
- Mrs. Kidder – Mr. Charles
- Dr. Fitter – Mr. Head

With a 4-3 vote, Mr. Head retains the position of Chairman of the Board.

With no other nominations, Mr. Boudreaux retains the position of Vice Chairman of the Board.

The board discussed the current state of its' finances. There was no motion brought to the floor.

Mr. Head brought before the board the desire of Mr. Richard to hire an addition maintenance worker at the Community Center. After much discussion, the board decided that the candidate should be at least seventeen (17) years old. A motion was made by Mrs. Kidder to allow Mr. Richard to hire someone. She also authorized Mr. Richard to look into using the Acadiana Workforce program if he sees fit to use the program to fill the position. A second to the motion was made by Mr. Gay. All were in favor and the motion carried.

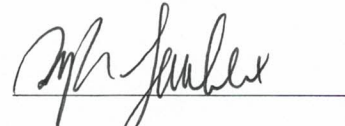
The board discussed drafting a letter to the Parish to inform them of the district's intent to possibly stop cutting the grass along Southeast Boulevard and any other Parish-owned land around Bayou Vista beings that the district has not received any of the allocated monies from the Parish. A motion for Mr. Head to draft the letter before sending it to board members for approval was made by Mrs. Kidder with a second from Dr. Fitter. Mr. Charles abstained from the vote. All others were in favor and the motion carried.

The board discussed setting prices for sports equipment owned by the district that would be rented out by those who use the Community Center. After discussion, it was decided that basketballs would be rented out for \$30.00 per season. A motion to approve was made by Mr. Charles with a second from Mr. Gay. All were favor and the motion carried. Volleyball equipment owned by the Community Center will be rented for \$150.00 per season with a rate of \$75.00 per season for non-profits. A motion to accept was made by Dr. Fitter and a second by Mrs. Kidder. All were in favor and the motion carried.

With no further business to discuss, a motion to adjourn was made by Mr. Charles. A second was made by Dr. Fitter. All were in favor. The motion carried and the meeting was adjourned.



Brian Head, Chairman



Tyler Lambert, Secretary