

ST. MARY PARISH RECREATION DISTRICT #3
BAYOU VISTA COMMUNITY CENTER
1333 BELLVIEW STREET
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PATTERSON, LA 70392
985-395-6552

The Board of Commissioners of the St. Mary Parish Recreation District #3 met in regular session on Monday, April 28, 2025, at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members Present: Brian Head – Chairman, Lane Boudreaux – Vice Chairman, Dr. Jeffery Fitter, Calvin Johnson, Eddie Gay, Cody Fontenot

Members Absent: Rachel Kidder

Employees of the District Present: Angie Guillotte – Office Manager, Mark Richard – Operations Manager, Kim Willoughby – Activities Director

Secretary: Tyler Lambert

Mr. Head called the meeting to order at 5:30 p.m. Everyone present stood for the pledge of allegiance.

Mr. Head welcomed the newest board member, Cody Fontenot, who will be replacing Javon Charles.

Board members reviewed the minutes of the March meeting. Mr. Boudreaux motioned to accept the minutes as written. Dr. Fitter made a second to the motion. All were in favor and the motion carried.

Board members reviewed the accounts payable report and the monthly budget comparison report. Mr. Gay made a motion to accept the report as is and pay the bills. Dr. Fitter made a second to the motion. All were in favor and the motion carried.

Mr. Head made the board aware of items that were mistakenly omitted from the agenda:

- Old Business: Accept Audit Report as Written
- New Business: Move May Board Meeting to 5/19/25 due to Memorial Day Holiday
- New Business: Milage Adoption
- Approval of Activities per Request of Activities Director

Mr. Gay made a motion to amend the agenda and add the aforementioned items. A second was made by Mr. Johnson. All were in favor and the motion carried.

Operations Manager, Mark Richard, gave the manager/maintenance report. He updated the board on the maintenance work being done by district employees at all district properties.

Office Manager, Angie Guillot, gave the community center report. She updated the board on rental activities and the day-to-day operations of the community center.

In old business, the board discussed accepting the audit report from Kolder, Slaven & Company, as written. A copy of the audit report was provided in advance for board members to review prior to the meeting. A motion to accept as written was made by Dr. Fitter with a second coming from Mr. Gay. All were in favor and the motion carried.

Moving to new business, a motion was made by Mr. Boudreaux to move the May board meeting scheduled for May 26 to May 19 due to the Memorial Day holiday. A second was made by Mr. Gay. All were in favor and the motion carried.

Mr. Head informed the board that its' annual milage was due for readoption. After discussion the board decided not to change the rate and to leave the mills at 9.320. A motion to accept this was made by Mr. Gay with a second from Mr. Johnson. All were in favor and the motion carried.

Activities Director, Kim Willoughby, requested that the board grant her access to begin looking into bringing in an AAU basketball tournament to the community center. A motion was made by Mr. Boudreaux to grant Ms. Willoughby permission to do what she deems necessary in this matter. A second was made by Mr. Johnson. All were in favor and the motion carried.

The board approved pricing for the summer camp being held at the community center from June 2 – July 25:

- Entire Camp: \$325.00
- 1 month: \$175.00
- Weekly: \$50.00

A motion to accept this pricing was made by Dr. Fitter with a second from Mr. Johnson. All were favor and the motion carried.

After discussion, a motion was made by Mr. Gay to set the rental rate for the community center fun jumps at \$75.00 per event. These fun jumps can be rented in addition to a facility rental at the community center. A second was made by Dr. Fitter. All were favor and the motion carried.

Updated job descriptions for community center employees were sent to board members for review prior to the meeting. A motion to accept them as written was made by Dr. Fitter with a second from Mr. Johnson. All were in favor and the motion carried.

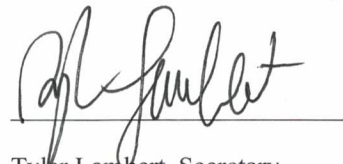
The board discussed an opening date for the spray park. The board decided on May 3. A motion to make this effective was made by Mr. Boudreaux with a second from Mr. Gay. All were in favor and the motion carried.

Office Manager, Angie Guillot made the board aware of the issues ongoing with the cash register in the concession stand at the community center and the need to purchase a new one. Mr. Boudreaux made a motion to allow for up to \$1,500.00 to be spent on a new register or POS system. A second to this motion was made by Mr. Gay. All were in favor and the motion carried.

With no further business to discuss, a motion to adjourn was made by Mr. Boudreaux. A second was made by Mr. Gay. All were in favor. The motion carried and the meeting was adjourned.



Brian Head, Chairman



Tyler Lambert, Secretary