

**ST. MARY PARISH RECREATION DISTRICT #3**  
**BAYOU VISTA COMMUNITY CENTER**  
**1333 BELLVIEW STREET**  
**P.O. BOX 635**  
**PATTERSON, LA 70392**  
**985-395-6552**

The Board of Commissioners of the St. Mary Parish Recreation District #3 met in regular session on Monday, May 19, 2025, at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members Present: Brian Head – Chairman, Lane Boudreaux – Vice Chairman, Dr. Jeffery Fitter, Calvin Johnson, Eddie Gay, Cody Fontenot

Members Absent: Rachel Kidder

Employees of the District Present: Mark Richard – Operations Manager, Kim Willoughby – Activities Director

Employees of the District Absent: Angie Guillotte – Office Manager

Secretary: Tyler Lambert

Mr. Head called the meeting to order at 5:30 p.m. Everyone present stood for the pledge of allegiance.

The board reviewed the minutes of the April meeting. Mr. Boudreaux motioned to accept the minutes as written. Mr. Johnson made a second to the motion. All were in favor and the motion carried.

Board members reviewed the accounts payable report and the monthly budget comparison report. Dr. Fitter made a motion to accept the report as is and pay the bills. Mr. Gay made a second to the motion. All were in favor and the motion carried.

Operations Manager, Mark Richard, gave the manager/maintenance report. He updated the board on the maintenance work being done by district employees at all district properties.

Operations Manager, Mark Richard gave the community center report in the absence of Mrs. Guillot. He updated the board on rental activities and the day-to-day operations of the community center.

In old business, the board welcomed Amelia Rusbar, PLA from Duplantis Design Group to discuss the possible renovations of the tennis courts and Central Park.

After her presentation, Mr. Boudreaux made a motion that the board communicate with Carl Blumn for further consultation on the work to be performed. A second was made by Mr. Gay. All were in favor, and the motion carried.

Moving to new business, Mrs. Willoughby asked the board for approval to move forward with slight renovations to her office in the cardio room of the community center. After discussion, a motion to allow for \$2,200.00 to be spent was made by Dr. Fitter. A second was made by Mr. Boudreaux. All were in favor and the motion carried.

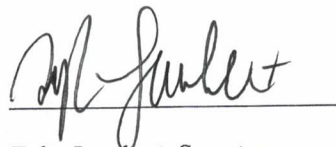
Mr. Richard informed the board that he will begin the search process for a maintenance employee to come on staff at the community center. With required no motion from the board and none was brought to the floor.

The board discussed the need to purchase a new pitching machine for use in the batting cages. After discussion, a motion was made to allow for \$195.00 to be spent by Mr. Johnson. A second to the motion was made by Mr. Boudreaux. All were in favor and the motion carried.

With no further business to discuss, a motion to adjourn was made by Mr. Gay. A second was made by Mr. Johnosn. All were in favor. The motion carried and the meeting was adjourned.

A cursive handwritten signature of Brian Head, written in black ink. The signature is fluid and stylized, with the first name 'Brian' and last name 'Head' clearly legible.

Brian Head, Chairman

A cursive handwritten signature of Tyler Lambert, written in black ink. The signature is fluid and stylized, with the first name 'Tyler' and last name 'Lambert' clearly legible.

Tyler Lambert, Secretary