

**ST. MARY PARISH RECREATION DISTRICT #3
BAYOU VISTA COMMUNITY CENTER
1333 BELLVIEW STREET
P.O. BOX 635
PATTERSON, LA 70392
985-395-6552**

The Board of Commissioners of the St. Mary Parish Recreation District #3 met in regular session on Monday, August 25, 2025, at 5:30 p.m. in the meeting room at the Bayou Vista Community Center.

Members Present: Brian Head – Chairman, Lane Boudreaux – Vice Chairman
Dr. Jeffery Fitter, Calvin Johnson, Eddie Gay, Rachel Kidder, Cody Fontenot
Employees of the District Present: Mark Richard – Operations Manager, Angie Guillotte – Office Manager
Employees of the District Absent: Kim Willoughby – Activities Director
Secretary: Tyler Lambert
Guests: Dan Irwin – Citizen, Becky Price – Event Coordinator/BVVFD, Garrick Giffin – ICS, J. Hardy Andrews – Folley & Judell, LLP

Mr. Head called the meeting to order at 5:30 p.m. Everyone present stood for the pledge of allegiance.

Mr. Head invited the guest, Mr. Griffin and Mr. Andrews to address the board. A motion was offered by Mr. Fontenot to amend the agenda to bring old business item one and new business item four to the guest comment portion of the meeting. A second was offered from Mr. Gay. All were in favor and the motion carried.

Guests, Mr. Irwin and Mrs. Price addressed the board. Mr. Irwin offered his concerns regarding an incident that occurred at Central Park. Mrs. Price presented the board with a proposed route for the Christmas parade. She also noted that all funds raised from parade entry fees will be donated to the St. Mary Parish Sheriff's Office Toys for Tots drive. Mr. Gay suggested an increase in law enforcement officers to assist with blocking off intersections. Mrs. Kidder offered a revision to the proposed route to include passing in front of Central Park on Southeast Blvd. A motion was made by Mr. Boudreaux with a second from Dr. Fitter, allowing Mrs. Price to move forward with the planning of the Christmas parade, understanding that the proposed route will be adjusted to include the skate park and Central Park, and she will contact other local law enforcement agencies to request their assistance. All were in favor and the motion carried.

Mr. Griffin with Immanuel Christian addressed the board requesting a reduced rate in the rental fee they pay to host games at practices at the Community Center. After discussion, a motion was made by Dr. Fitter to reduce the rental price to \$1,120.00 for the year. A second was made by Mr. Johnson. All were in favor and the motion carried.

Mr. Hardy Andrews addressed the board and presented the preliminary resolution for upcoming bonds. The preliminary resolution included borrowings of \$2 million with the possibly of this figure being adjusted before the bond process is finalized. A motion to adopt the resolution giving preliminary permission to the issuance of bonds was given by Mr. Boudreaux with a second from Dr. Fitter. All were in favor and the motion carried.

The board reviewed the minutes of the July meeting. Dr. Fitter motioned to accept the minutes as written. Mrs. Kidder made a second to the motion. All were in favor and the motion carried.

Board members reviewed the accounts payable report and the monthly budget comparison report. Dr. Fitter made a motion to accept the report as is and pay the bills. Mr. Boudreaux made a second to the motion. All were in favor and the motion carried.

Office Manager, Angie Guillotte gave the community center report. She updated the board on rental activities and the day-to-day operations of the community center.

Operations Manager, Mark Richard gave the manager/maintenance report. He updated the board on the maintenance work being done by district employees at all district properties.

In old business, the board reviewed the FMLA policy for Activities Director, Kim Willoughby. Mrs. Guillot informed the board that in order to be in compliance, she submitted a request to Kim for documentation from a health care provider. Kim has until September 3, 2025, to provide this to the district.

Moving to new business, Mr. Head suggested the board table amendment of the budget until the September meeting. A motion was made by Mrs. Kidder with a second from Mr. Gay. All were in favor and the motion carried.

A motion was made by Mr. Gay with a second from Mr. Fontenot to table the payment of \$7,000.00 to Dixie Youth Baseball pending review of the existing cooperative endeavor and review of the updated budget to be discussed at next month's meeting. All were in favor and the motion carried.

Mark Richard presented the board with a bill in the amount of \$12,500.00 for work done on the air conditioning unit that cools the kitchen at the Community Center. The work has already been completed. A motion was made by Mr. Fontenot to approve of the work and pay the bill with a second from Mr. Boudreaux.

Mark Richard presented the board with a quote to repair the air conditioning unit at the clubhouse at Central Park. The quote from Harris Refrigeration totaled \$4,963.00. A motion was made by Dr. Fitter to accept this bid with a second from Mr. Johnson. Mr. Fontenot abstained from the vote. All others were in favor and the motion carried.

With no further business to discuss, a motion to adjourn was made by Mr. Gay. A second was made by Mrs. Kidder. All were in favor. The motion carried and the meeting was adjourned.



Brian Head, Chairman



Tyler Lambert, Secretary