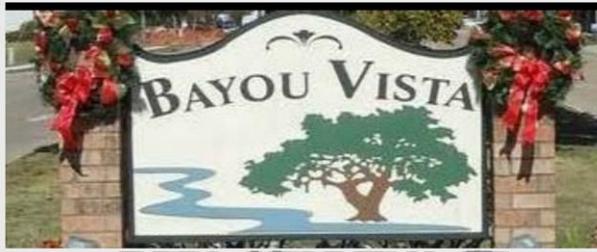




RECREATION DIST. 3



Bayou Vista Community Center
1333 Bellevue Street
Morgan City, LA 70380
985-395-6552

Mission Statement

To provide the residents of Bayou Vista, Louisiana and surrounding communities with a convenient and enjoyable location for approved vendors to sell their products as efficiently as possible. Our market is indoors to make this experience more enjoyable and family friendly.

RULES & REGULATIONS

1. “Vendor(s)” is defined as an individual, partnership or business that enters into agreement with Bayou Vista Community Center to sell at the Community Market, which rules also apply to family members, employees or helpers of the vendor representing their interests.
2. All products sold at the market must be grown, cooked, created, etc., by the vendor, or immediate members of the vendor’s family. The vendor may be an employee of the producer. Exceptions may be made on a case-by-case basis by the market managers and the Community Center Board Members.
3. **Sales Tax** - Each vendor will operate as an individual business entity and, as such, each vendor is responsible for collecting his/her own local and state sales tax, where applicable.
 - Vendors living in St. Mary Parish are required to have a Sales Tax Account and an Occupational License.
 - Vendors living outside St. Mary Parish are required to have a Sales Tax Account but does not need an Occupational License.
 - Independent Vendors – example Tupperware, Scentsy – Sales taxes and Occupational License does not apply.
 - Farmers, producers of fruits, vegetables, grains, meats, or homegrown plants selling direct to consumers are tax exempt.

* [CLICK HERE](#) to view Louisiana Revised Statutes 3:3673 for detailed information regarding this law.

Each vendor is responsible for applying for LA Sales Tax ID Number.

A. [CLICK HERE](#) for LA Secretary of State Business Services GeauxBIZ.com

- Each new vendor is responsible for applying for LA Sales Tax Registration Account Number for St. Mary Parish and with the State. Proof of application is required before acceptance to the market.
 - A. Contact St. Mary Sales & Use Tax Department at 985-384-8510
 - B. [CLICK HERE](#) for LA Department of Revenue Business Homepage
 - C. [CLICK HERE](#) for LA Department of Revenue Business Registration and Sales Tax Information
- Each Vendor will be given a Vendors packet from the Sales Tax Department prior to the start of the market.

4. Vendors are only allowed to bring items that were approved on their application. At the time of the submission, please include a full detailed product list. In an effort to not saturate the market with similar products, we reserve the right to accept vendors for some of their listed products and not others.

5. Vendors are not allowed to share booths for any reason. Every vendor must apply, be accepted and assigned a space to sell their products at the market. Anyone violating this rule will not be welcomed back to the market.
6. Food vendors must abide by all Louisiana Dept. of Health rules and regulations in producing and displaying their food.
7. All vendors are expected to clearly label all products as necessary and in accordance with all applicable local, state and federal rules and regulations.
8. All products must be clearly priced on one of the following: On the table, on the product or a price bulletin board. All jams, jellies, and food products MUST have a list of ingredients on the packaging.
9. Vendors offer enough product volume to sell for the allotted time of the market.
10. Products must be family friendly.
11. No garage or flea market items.
12. Items may not be purchased and resold for profit at the market.
13. No direct alcohol sales.
14. **Booth Rental:** (Cash, Check, or Credit Card [CC Fee applies] Payments Accepted)
 - a. Indoor – Spaces are limited.
 - Rental Price - \$25 (\$10 deposit due once application is approved. The balance is due by the Monday prior to the market.)
 - Booth sizes are 10X10
 - (1) 8' table will be provided and set up. Additional tables, racks, etc. may be brought in and set up in the booth area.
 - b. Outdoor (Food Vendors) - Spaces are limited.
 - Rental Price - \$25 (\$10 deposit due once application is approved. The balance is due by the Monday prior to the market.)
 - You are required to provide your own equipment and power.
 - If you are preparing food over an open flame, you will be required to have a charged fire extinguisher near the cooking area.
15. All fees must be paid by NOON on Monday or vendors will not have a spot at the market that Saturday. It will not be the responsibility of the market manager to track down payments.
16. Applications are due no later than 5 days prior to the market.
17. We are a rain or shine market. This means if you pay for the booth, you will not receive a refund/credit if you do not attend unless the market manager is notified by the second Wednesday of the month by noon.
18. Market Times: 9am-1pm (Setup will be allowed 2 hours prior to the start of the market; all vehicles must be parked in the side parking lot by 8:45 a.m. Teardown is at 1pm)
19. Market Dates: January 24th, April 11th, June 27th, August 29th, and October 24, 2026.
20. Be consistent and reliable, no late arrivals, vendors must be ready to sell for 9am and must stay for the duration of the allotted time.
21. Children must be always supervised by an adult over the age of 18.

22. **Notification of Market Cancellation:** All cancellations will be posted on the Bayou Vista Community Center's Facebook page. Any fees paid will be refunded or credited.

23. **Conduct:** It is essential that vendors act with honesty and respect. Their duties should be carried out in a manner that preserves and enhances confidence in their integrity and the integrity of the market. We provide a welcoming, friendly environment. Professional behavior and language are expected at the market. Profanity will not be tolerated. Conduct themselves courteously towards customers, vendors, and staff. Vendors are expected to always represent the market in a positive manner including social media. Treat the market as you would in your individual business, not acting in a manner that negatively impacts other vendors. Bring to the attention of the market manager any issues they believe will have an adverse effect on the market. All areas must be cleaned of trash prior to departure. No smoking in or around the facility. Designated smoking areas are located by the street.

24. **Complaints:** Any complaint against any vendor must be directed to the attention of the market manager.

25. **Rules and Regulations are subject to change at the discretion of the Market Manager.**

Angela M. Guillotte, Market Manager Email: angie@bayouvistarec.com Phone: 985-395-6552